

LPER
Person Master Inquiry
Harris County Criminal System

JUSTICE INFORMATION MANAGEMENT SYSTEM
406 Caroline, Floor 2
Houston, Texas 77002
August 2000

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INTRODUCTION

The JIMS system contains Harris County criminal history records for individuals who have a system person number (SPN). A SPN is assigned upon a person's first contact with the Harris County criminal justice system. Each time an individual's case and person master information is entered or updated in the system, records are built and stored in computer files.

Active/Inactive Records

The millions of person master records are divided into two categories--active and inactive. Active SPNs (system person numbers) and all records associated with those SPNs are stored in the person master active file. Inactive SPNs and records associated with those SPNs are stored in the person master inactive file. The words ACTIVE FILE or INACTIVE FILE display beside the MENU SELECTION heading near the top of the screen to designate where the records are stored.

In order for records to be moved to the inactive file, an individual must meet the following criteria:

- The person must not be in jail.
- All of the person's cases must be disposed.
- The person must not have any open warrants.
- Warrants for the person's arrest must have been closed for at least 90 days.
- The filing date on all class C misdemeanor cases against the person must be at least 1 year old.

Inactive person master records can only be accessed through the LPER menu. Active SPN data may be accessed either through LPER or through the transactions discussed in the JIMS Criminal System Manual.

Batches

LPER allows users to select various types of records. Responses are grouped into a maximum of **15** pages per batch. On the 15th and last page of a batch, a message prompts the user to type the word GET over the =N at the top left of the screen. Type **GET** and press **Enter** to access the next batch. For more information about the GET function see the JIMS Criminal System Manual.

Codes

Many codes and abbreviations are used on JIMS computer screens. The Code Table Handout, containing the most commonly used Criminal System code tables, is distributed during training. The Code Table Manual, which contains every Criminal System code table, is available from Harris County project analysts.

LPER MENU

LPER is used to access person master records stored in the active and inactive files. The LPER active file may be accessed from transactions LNQY, LNAI, NQY3, and LBKI by pressing the appropriate PF key. To access LPER from a blank screen type:

LPER/SPN

and press Enter.

Note: If a SPN is in the inactive file, the LPER transaction will automatically display when any other Criminal System inquiry is run on that SPN.

```
*****
                                                                 01
                JUSTICE INFORMATION MANAGEMENT SYSTEM
                   PERSON MASTER DISPLAY
                   MENU SELECTION -- ACTIVE FILE

SMITH, MARCUS ANTONIO                                     SPN: 00453210

OPT  NO.  RTY  RECORD NAME          OPT  NO.  RTY  RECORD NAME
--   --   --   --                --   --   --   --
_   0006  AA   MASTER NAME RECORD   _   0005  AC   CAUTION TEXT
_   0013  AD   ADDRESS/OCCUPATION   _   0007  AE   EMPLOYER INFO
_   0018  AI   MAIN ID NUMBERS      _   0001  AM   MISC. ID INFO
_   0006  AP   PTSA INTERVIEW       _           AU   FUGITIVE APP. UNIT
_   0008  CL   INMATE CLASSIFICATION _           DR   MEDICAL INFORMATION
_   0020  IZ   WARRANT INFORMATION   _   0048  JZ   RELATED CASE
_           VH   VEHICLE ID          _   0005  XR   ALIAS SPN
_   0032  YJ   BOOKING/RELEASE       _   0004  YK   HOLD INFORMATION
_   0010  YP   PERSONAL PROPERTY     _           YZ   GENERAL - NAME/ADDRESS
_   0007  ZP   PROBATION STATUS      _   0002           BOND FORFEITURE
```

```
TYPE "X" IN DESIRED RECORDS TO DISPLAY AND PRESS THE ENTER KEY
OR TYPE "Y" IN "JZ" RECORDS OPTION TO SEE ONLY RELATED CASE RECORDS
OR PRESS:   PF2=LRAP   PF7=LBKI   PF8=LB02   PF9=LNQY
```

```
*****
```

To select records:

1. Tab to a blank line under OPT.
2. Type an **X** to select a listing.
3. Repeat steps 1 and 2 until all appropriate listings are selected.
4. Press Enter. The records will display in the order listed on the menu.

To return to the LPER menu from a response screen:

1. Erase the equal sign (=) at the top of the screen.
2. Press PF1.

Notes:

If the NO (number) field is blank for a listing, then there are no records of that type. The cursor will not move to that field when the Tab key is pressed.

Access to Personal Property (YP) records is restricted. If the message "YOU ARE NOT AUTHORIZED TO VIEW YP RECORDS" displays, delete the **X** in that field and press Enter. Other selected records will then display.

EXPLANATION OF FIELDS

MENU

- SELECTION:** This heading designates whether the SPN is in the active file or the inactive file. Inactive SPNs can be reactivated as needed.
- OPT:** Option field. Type an **X** in an OPT field and press Enter to access a record.
- NO.:** Number of records for each record type. If the NO column is blank, there are no records for the corresponding record type.
- RTY:** Record type codes identifying person master records.
- RECORD NAME:** Names of the various person master records.

PF-KEYS ON ALL LPER RESPONSE SCREENS

- PF1 = MENU** Erase the equal sign in the top left corner of the screen and press PF1 to return to the LPER menu.
- PF7 = LBKI** Erase the equal sign in the top left corner of the screen and press PF7 to access the Booking Inquiry screen for the displayed SPN.
- PF9 = LNQY** Erase the equal sign in the top left corner of the screen and press PF9 to access the Case Information screen (LNQY/NQY3) for the displayed SPN.

NOTE: PRESSING THE PF KEYS LISTED BELOW WITHOUT SPECIAL AUTHORIZATION WILL RESULT IN SECURITY VIOLATIONS.

PF2 = LRAP

PF8 = LB02

NAME RECORD - AA

The AA or Master Name record displays all names and alias names attached to a SPN.

=N JUSTICE INFORMATION MANAGEMENT SYSTEM 01
PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO NAME RECORD - AA SPN: 00453210

[1] [2] [3] [4]
KEY: 996 000 NAME TYPE: P ALIAS/TRUE: T PERSON TYPE: D
[5]
NAME: SMITH, MARCUS RACE: W SEX: M
[6] [7] [8]
DOB: 060378 POB: TX MARITAL STAT: S US CITIZEN: Y NO PRIOR CONVICTIONS:00
[9]
BUILD: MED HEIGHT: 510 WEIGHT: 150 EYE: BRO HAIR: BLK SKIN: FAR
[10] [11] [12]
CAUTION INDICATOR: C JAIL INDICATOR: Y WARRANT/WANT:
[13] [14]
ORIG AGENCY: TX1010000 LCD:070598

KEY: 997 000 NAME TYPE: P ALIAS/TRUE: A PERSON TYPE: D
NAME: SMITH, MARK RACE: W SEX: M
DOB: 060378 POB: TX MARITAL STAT: S US CITIZEN: Y NO PRIOR CONVICTIONS:00
BUILD: MED HEIGHT: 510 WEIGHT: 150 EYE: BRO HAIR: BLK SKIN: MED
CAUTION INDICATOR: C JAIL INDICATOR: Y WARRANT/WANT:
ORIG AGENCY: TX1010000 LCD:070598

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY

EXPLANATION OF FIELDS

1. KEY: A three-digit number counting the name records associated with the displayed SPN. The first record is number 999. The KEY decreases by one for each additional record.
2. NAME TYPE: Codes used are:
P = Person
O = Organization
3. ALIAS/TRUE: Codes used are: **A** = Alias name, **T** = True name.
4. PERSON TYPE: Codes used are: **D** = Defendant, **N** = Non-defendant

5. **NAME**
through **POB**: Defendant's name, race, sex, date of birth and place of birth.
6. **MARITAL STAT**: Defendant's marital status. Valid codes are:
S = Single, **M** = Married.
7. **US CITIZEN**: Valid codes are:

Y = Yes, United States Citizen
N = No, not a United States Citizen
8. **NO PRIOR**
CONVICTIONS: Number of prior Harris County convictions.
9. **BUILD**
through **SKIN**: Defendant's physical description including build, height, weight, eye color, hair color, and skin tone.
10. **CAUTION**
INDICATOR: Indicates whether or not the individual requires special treatment or handling. When a **C** appears in this field, see caution text records for description.
11. **JAIL**
INDICATOR: Valid codes are:

H = Defendant has been in a Harris County jail.
Y = Defendant is currently in a Harris County jail.
_ = Defendant has never been in a Harris County jail.
12. **WARRANT/WANT**: Valid codes are:

H = Defendant has had open warrants in Harris County but they are now closed.
Y = Defendant currently has open warrants in Harris County.
_ = Defendant has never had an open warrant in Harris County.
13. **ORIG AGENCY**: Originating agency. Location of the terminal used to enter information. Agency numbers are listed on Code Table 30 in the Harris County Code Table Manual.
14. **LCD**: Last change date. Date information was last added, changed or deleted in this record, or date the SPN status was last changed from active to inactive or vice versa.

CAUTION TEXT – AC

The Caution Text record displays precautionary warnings about a defendant. When a caution text is associated to a SPN, a C displays in the caution indicator (CIN) field.

```
*****
=N                JUSTICE INFORMATION MANAGEMENT SYSTEM                01
                  PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO                SPN:00453210
                  CAUTION TEXT - AC

[1]                [2]
KEY: 993 000      CAUTION TEXT: ** ASSAULTED BY 1222251 SMITH ** K/S ALL TIMES**
                  [3]                [4]
                  CAUTION INDICATOR: C                LCD:071299

KEY: 994 000      CAUTION TEXT: * K/S AT ALL TIMES ALL INMATES *
                  CAUTION INDICATOR: C                LCD:070798

KEY: 995 000      CAUTION TEXT: SELF ADMITTED MMBR.NORTHEAST CRIPS
                  CAUTION INDICATOR: C                LCD:070698

KEY: 996 000      CAUTION TEXT: INFAMOUS CRIME
                  CAUTION INDICATOR: C                LCD:070698

KEY: 997 000      CAUTION TEXT: *****HIGH PROFILE*****
                  CAUTION INDICATOR: C                LCD:070598

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU  PF2=LRAP  PF7=LBKI  PF8=LB02  PF9=LNQY
*****
```

EXPLANATION OF FIELDS

1. KEY: A three-digit number counting the caution text records associated with the displayed SPN. The first record is number 999. The KEY decreases by one for each additional record.
2. CAUTION TEXT: Reason for special handling or treatment of the defendant.
3. CAUTION INDICATOR: A C indicates that a caution text exists for this SPN.
4. LCD: Last change date. Date information was last added, changed or deleted in this record, or date the SPN status was last changed from active to inactive or vice versa.

ADDRESS INFORMATION - AD

The Address records contain all known addresses associated with a specific SPN.

```
*****
=N                               JUSTICE INFORMATION MANAGEMENT SYSTEM           01
                                PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO                               SPN: 00453210
                                ADDRESS INFORMATION - AD

[1]                               [2]
KEY: 998 000 ADDRESS: 4931          LEELAND                               HOUSTON
                                [3]   [4]                               [5]
TX 77023  TYPE: RES  PHONE: 7139237450  OCCUPATION: OFFICE ASST.
                                [6]                               [7]
                                ORIG AGENCY: TX1010000          LCD:070595

KEY: 999 000 ADDRESS: 4931          LEELAND                               HOUSTON
TX                               TYPE: RES  PHONE:
                                OCCUPATION:
                                ORIG AGENCY: INTAKE MF          LCD:070595

END OF RECORDS
SPACE OUT "=N" AND PRESS: PF1=MENU  PF2=LRAP  PF7=LBKI  PF8=LB02  PF9=LNQY
*****
```

EXPLANATION OF FIELDS

1. **KEY:** A three-digit number counting the address records associated with the displayed SPN. The first record is number 999. The KEY decreases by one for each additional record.
2. **ADDRESS:** Last known address for displayed SPN.
3. **TYPE:** Type of address. Valid codes are:
BUS = Business address.
RES = residential address.
4. **PHONE:** Defendant's phone number.
5. **OCCUPATION:** Defendant's occupation.
6. **ORIG AGENCY:** Location of terminal used to enter information. Agency numbers are listed on Code Table 30 in the Harris County Code Table Manual.
7. **LCD:** Last change date. Date record was last updated, or date the SPN status was last changed from active to inactive or vice versa.

EMPLOYER INFORMATION - AE

This screen displays the employment history claimed by a defendant.

```
*****
=N                JUSTICE INFORMATION MANAGEMENT SYSTEM                01
                  PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO                SPN:00453210
                  EMPLOYER INFORMATION - AE

[1]                [2]
KEY: 998 000      EMPLOYER: U OF H CENTRAL

ADDRESS:          SCOTT                HOUSTON                77000      PHONE: 713 - 7435410
[3]                [4]                [5]                [6]
EMPLOYEE STATUS: Y DATE OF EMPLOYMENT: 010199 ORIG AGENCY: TX101000 LCD:070599

KEY: 999 000      EMPLOYER: CITY OF HOUSTON
ADDRESS:          SOUTH MAIN          HOUSTON                77021      PHONE: 713 - 9206658
EMPLOYEE STATUS: N DATE OF EMPLOYMENT: 092797 ORIG AGENCY: TX101000 LCD:092797

END OF RECORDS
SPACE OUT "=N" AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY
*****
```

EXPLANATION OF FIELDS

1. KEY: A three-digit number used to count records backward from 999.
2. EMPLOYER through PHONE: Employer's name, address and phone number as provided by the defendant.
3. EMPLOYEE STATUS: As claimed by the defendant:
Y = Yes, defendant claims to be currently employed.
N = No, defendant claims not to be employed.
4. DATE OF EMPLOYMENT: Date employee began work or number of years of work claimed.
5. ORIG AGENCY: Location of terminal used to enter information. ORIs are listed on Code Table 30 in the Harris County Code Table Manual.
6. LCD: Last change date. Date record was last updated, or date the SPN status was last changed from active to inactive or vice versa.

MAIN IDENTIFICATION NUMBERS - AI

The AI or Main ID Numbers record displays unique ID numbers for a particular SPN.

```
*****
=N                JUSTICE INFORMATION MANAGEMENT SYSTEM                01
                  PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO                SPN:011111105
                  MAIN ID NUMBERS - AI

[1]                [2]                [3]                [4]
KEY: 984 000      FBI: 00048462H      DPS: TX01507036  SHERIFF OFFICE NO:
[5]                [6]
SOCIAL SECURITY NO: 460828412        FINGERPRINTS: 15AAAA100809AAAA0406
[7]                [8]                [9]
SCARS, MARKS, TATTOOS: MIS/LTTHUM  DRIVERS LICENSE STATE: TX  NO: 14109190
                  [10]                [11]                [12]
SIGN-ON: 7B5     ORIG AGENCY: TX1010000  LCD:082499
[13]                [14]                [15]                [16]
KEY: 984 002      SIGN-ON: 7B5         LCD: 082499    DA NUMBER:
[17]
HENRY FINGERPRINT CLASS: 15/M 1 AA 8          S 1 AA 6

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU  PF2=LRAP  PF7=LBKI  PF8=LB02  PF9=LNQY
*****
```

EXPLANATION OF FIELDS

- KEY:** A three-digit number counting the main ID number records associated with the displayed SPN. The second part of the KEY field identifies a specific continuation record.

000 = Base record.
001 = Scars, marks and tattoo records continued.
002 = Henry fingerprint records and DA number.
- FBI:** FBI number for defendant.
- DPS:** Texas Department of Public Safety number for defendant.
- SHERIFF OFFICE NO:** Harris County Sheriff's office number for defendant.

5. SOCIAL SECURITY NO: Defendant's Social Security number
6. FINGERPRINTS: Defendant's NCIC fingerprint numbers
7. SCARS, MARKS AND TATTOOS: Defendant's scars, marks, and tattoos.
8. DRIVER'S LICENSE STATE: Two-character code of state issuing defendant's driver's license.
9. NO: Defendant's driver's license number.
10. SIGN-ON: Operator ID identifying the person who entered the information.
11. ORIG AGENCY: Entering agency's name or ORI. Agency's ORIs and names are listed on Code Table 30 in the Harris County Code Table Manual.
12. LCD: Last change date. Date base record was last updated, or date the SPN status was last changed from active to inactive or vice versa.
13. KEY: The first part of the KEY field counts the main ID number records associated with the displayed SPN. The second part indicates a specific continuation record.
14. SIGN-ON: Operator ID identifying the person who entered the information.
15. LCD: Last change date. Date Henry fingerprint record was added, changed, or deleted.
16. DA NUMBER: DA number is unique for each defendant arrested by DA's Office personnel.
17. HENRY FINGERPRINT CLASS: Defendant's Sheriff's Office Henry fingerprint classification code.

MISCELLANEOUS ID NUMBERS – AM

The AM or Miscellaneous ID Numbers screen displays ID numbers, such as issued by the military, that are not accounted for on the Main ID Numbers screen. Many of the displayed numbers can be used on the LOOK transaction to inquire on the defendant.

```
*****
=N                                JUSTICE INFORMATION MANAGEMENT SYSTEM          01
                                PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO           SPN:01157733
                                MISCELLANEOUS ID NUMBERS - AM

[1]                               [2]                               [3]
KEY: 999 000      MISC. NUMBER ID CODE: PI  MISCELLANEOUS NUMBER: 11052359
      [4]                               [5]                               [6]                               [7]
      STATE/AGENCY: S      CODE: TX      ORIG AGENCY: TX1010000      LCD:011098
```

END OF RECORDS

SPACE OUT "=N" AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY

EXPLANATION OF FIELDS

- KEY:** A three-digit number counting the miscellaneous ID records associated with the displayed SPN. The first record is number 999. The KEY decreases by one for each additional record.
- MISC. NUMBER ID CODE:** The two-character code identifying the type of miscellaneous number entered for the defendant. Valid codes are:
AR = alien registration number
OA = originating agency identification number
PP = passport number
PI = personal identification (state-issued) number
- MISCELLANEOUS NUMBER:** The miscellaneous number.

4. STATE/AGENCY: Single-character code indicating if the number was generated at the state or local level.

A = agency (example, HPD booking number)
S = state (example, DPS personal identification number)
5. CODE: The two-character code identifying the state or local agency that issued the miscellaneous ID number. For example, for a DPS personal ID, the code TX would display. For a Houston Police Department number, HP would display. See Code Table 20 in the Harris County Code Table Manual for valid codes for agencies.
6. ORIG AGENCY: Location of terminal used to enter information. Agency's numbers are listed on Code Table 30 in the Harris County Code Table Manual.
7. LCD: Last change date. Date record was last updated, or date the SPN status was last changed from active to inactive or vice versa.

PRE-TRIAL SERVICES INTERVIEW – AP

Most defendants charged with a misdemeanor or a felony who are in custody in a city or a county jail are interviewed by the Pre-Trial Services Agency to determine if they are eligible for a low-interest pre-trial bond. The AP record contains interview records prior to 1990.

NOTE: To view records created since 1990, have your project analyst or agency liaison contact Pre-Trial Services at 713-755-5175 and request clearance for transaction PTSI.

```
*****
=N                               JUSTICE INFORMATION MANAGEMENT SYSTEM           01
                                PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO          SPN:00453210
                                PTSA INTERVIEW - AP

KEY: 99999 PTSA INTERVIEW DATE: 01/01/89    PTSA INTERVIEW TIME: 03 : 15
INTERVIEWER SPN: 00000839          VERIFIER SPN: 00001173
COURT: 263          APPROVAL FLAG: D        APPROVAL DATE: 01/01/89
INTERVIEW REPORT NUMBER:          BONDSMAN SPN:
INTERVIEW LOCATION: C            NUMBER OF PRIOR CONVICTIONS: 00
INTERVIEW POINTS GRANTED: 000000    PRIOR CONVICTION POINTS: 01
TOTAL OF OCCURRED INTERVIEW: 01     SHIFT: 1
VERIFICATION INDICATOR: N          DATE VERIFIED: / /
PTSA BOND FILED: N                DATE PTSA BOND FILED: / /
PTSA RELEASE INDICATOR:          FEE ASSESSED:
NON PTSA RELEASE CODE:          CLS: 999
LAST CHANGE DATE: 07/12/95

                                COMMUNITY TIE INDEX
DEF LIVED WITH PARENTS/SPOUSE N DEF LIVED IN HARRIS CTY 1 YR N DEF WORK/SCH:N
END OF RECORDS
SPACE OUT "-N" AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY
*****
```

EXPLANATION OF SELECT FIELDS

Transaction PTSI replaced this screen in 1990. Some of the fields are explained below.

APPROVAL FLAG: Was a pre-trial bond granted? **Y** = granted. **D** = denied.

APPROVAL DATE: Date pre-trial bond was granted.

INTERVIEW LOCATION: Valid codes are:

C = Interview conducted in city jail.

H = Interview conducted in Harris County jail.

N = Non-arrest. Interview conducted in Pre-Trial Services office.

INTERVIEW POINTS
GRANTED:

Each digit within the string of six represents a category of questions. After the defendant is interviewed, the interviewer gives the defendant 0 or 1 point for each of the categories.

PRIOR CONVICTION
POINTS:

If defendant has no prior convictions, he or she receives one point.

TOTAL OF OCCURRED
INTERVIEW:

Total number of points accrued during interview.

SHIFT:

Shift on which interview took place. Codes are:

1 = Midnight shift (11 p.m. to 7 a.m.)

2 = Day shift (7 a.m. to 3 p.m.)

3 = Evening shift (3 p.m. to 11 p.m.)

VERIFICATION
INDICATOR:

Was interview information verified? **Y** = Yes. **N** = No.

DATE VERIFIED:

Date on which interview information was verified.

PTSA BOND FILED:

Was a PTSA bond filed? **Y** = Yes. **N** = No.

PTSA RELEASE
INDICATOR:

Did PTSA release the defendant? **Y** = Yes. **N** = No.

FEE ASSESSED:

Dollar amount of court-assessed fee for Pre-Trial bond.

NON PTSA RELEASE
CODE:

Three-character code identifying reason for release other than through PTSA.

CAB = Cash bond

OTH = Miscellaneous

SEN = Defendant surrendered

SSR = Defendant sentenced

SUB = Surety bond

LAST CHANGE DATE:

Last date information was added or changed.

COMMUNITY TIE
INDEX:

Questions that address the individual's ties to the community. Used to determine the probability that the individual would abscond.

INMATE CLASSIFICATION – CL

Classification records indicate where an inmate was housed in a Harris County jail. This confidential information is designated by codes rather than by literal values.

```

*****
=N                               JUSTICE INFORMATION MANAGEMENT SYSTEM                01
                                PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO          SPN: 00453210
                                INMATE CLASSIFICATION - CL

[1]      [2]      [3]      [4]      [5]
KEY: 990 99  DATE: 950709  CLASS: 01 02 02 03 01 99  REASON: R  LCD:071895
                                [6]
                                WORKER DESCRIPTION:  JA00  AGE 44

KEY: 991 99  DATE: 950709  CLASS: 01 02 02 04 01 99  REASON: R  LCD:070995
                                WORKER DESCRIPTION:

KEY: 992 99  DATE: 950709  CLASS: 01 02 02 03 01 99  REASON: R  LCD:070995
                                WORKER DESCRIPTION:

KEY: 993 99  DATE: 890621  CLASS: 01 02 03 01 01 99  REASON: R  LCD:062189
                                WORKER DESCRIPTION:

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU  PF2=LRAP  PF7=LBKI  PF8=LB02  PF9=LNQY
*****

```

EXPLANATION OF FIELDS

1. **KEY:** A three-digit number counting the classification records associated with the displayed SPN. The first record is number 999. The KEY decreases by one for each additional record.
2. **DATE:** Year, month and day the classification was entered.
3. **CLASS:** See Code Table 49 in the Harris County Code Table Manual.
4. **REASON:** Reason for classification. **I** = Initial entry; **R** = Reclassification.
5. **LCD:** Last change date. Date record was last updated, or date the SPN status was last changed from active to inactive or vice versa.
6. **WORKER DESCRIPTION:** Free-form comments field.

WARRANT INFORMATION - IZ

This record contains information about warrants filed with the Harris County Sheriff's Office.

=N JUSTICE INFORMATION MANAGEMENT SYSTEM 01
PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO WARRANT INFORMATION - IZ SPN:00453210

[1] [2] [3] [4]
KEY: 921 000 LCD: 020196 KEY: 921 991 LCD: 020196
[5] [6] [7]
CDI: 003 WARRANT NO: 071441401010 FINE AMOUNT:
[8] [9]
WARRANT TYPE: CAP SERVICE ATTEMPT DATE:
[10] [11]
ACTIVITY REASON: CI/IND MILEAGE:
[12] [13]
WARRANT ISSUING AUTHORITY: 262 DATE/TIME SERVED:
[14] [15] [16]
WARRANT ISSUED FROM: DATE/TIME RECALLED: [18] [19] [16]
[17] [18] [19] [16] [19] [16]
DATE/TIME ISSUED: 020196 1031 RECALL/AUTHORITY: REASON: [19]
[20] [21]
ISSUED TO: SOWAR DATE/TIME EXECUTED: 020196 2044 [24]
[22] [23] [24]
LOCATION: SOCJR EXECUTING AGENCY: [26] [24]
[25] [26]
WARRANT EXPIRATION DATE: HOW EXECUTED: J [26]
[27] [28]
DATE/TIME RECEIVED: 020196 DATE/TIME RETURNED: 020196 1826 [28] [29]
[30] [31]
DETECTIVE ASSIGNED: DATE ENTERED/CLEARED TCIC:
[32] [33] [34]
KEY: RESTITUTION AMOUNT: PAYEE:
[35]
DATE ASSIGNED: [35] [33] [34]
[36] [37] [38] [39]
KEY: 921 993 MAGISTRATE: MAG. CASE: LCD: 020196

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY

EXPLANATION OF FIELDS

1. KEY: The first part of the KEY field counts the warrant records associated with the displayed SPN.

The second part of the KEY field identifies the type of warrant information.

000 = Warrant base information.
991 = Warrant base information continued.
992 = Hot check warrant information.
993 = Magistrate information.

2. LCD: Date warrant base information was last changed.
3. KEY: Warrant base information continuation counter. See explanation of field 1.
4. LCD: Date warrant base continuation information was last changed.
5. CDI: Court division indicator. See Code Table 01 in the Code Table Handout for explanation of codes.
6. WARRANT NO: Warrant number. The warrant number is the same as the case number in Harris County.
7. FINE AMOUNT: Fine amount owed by the defendant.
8. WARRANT TYPE: Three-character code indicating type of warrant issued. See Appendix B in Code Table Handout.
9. SERVICE ATTEMPT DATE: Date on which service of the warrant was attempted. Also date misdemeanor notification letter was mailed by the Sheriff's department.
10. ACTIVITY REASON: The type of warrant/capias issued. See Appendix A in Code Table Handout.
11. MILEAGE: Number of miles traveled to serve the warrant.
12. WARRANT ISSUING AUTHORITY: Court from which warrant originated.
13. DATE/TIME SERVED: Date and time the warrant was served.
14. WARRANT ISSUED FROM: Agency that issued the warrant.

15. DATE/TIME RECALLED: Date and time warrant was recalled.
16. OID: Operator ID identifying the person who entered recall information.
17. DATE/TIME ISSUED: Date and time warrant was issued.
18. RECALL AUTHORITY: Judge authorizing warrant recall.
19. REASON: Reason warrant was recalled.
20. ISSUED TO: Law enforcement agency receiving warrant in order to serve it.
21. DATE/TIME EXECUTED: Date and time warrant was executed.
22. LOCATION: Physical location of warrant.
23. EXECUTING AGENCY: Law enforcement agency that served the warrant.
24. OID: Operator ID identifying the person who entered execution information.
25. WARRANT EXPIRATION DATE: This field is no longer used.
26. HOW EXECUTED: Single-character code indicating if/how warrant was executed.
- B** = Defendant booked and bonded out.
E = Warrant executed.
J = Warrant executed by placing defendant in jail. Does not mean defendant is still in jail.
R = Warrant returned to court.
U = Warrant unexecuted.
27. DATE/TIME RECEIVED: Date and time law enforcement agency received warrant in order to serve it.

28. DATE/TIME RETURNED: Date and time the warrant was returned to the District Clerk's Office.
29. OID: Operator ID identifying the person who entered return information.
30. DETECTIVE ASSIGNED: Detective assigned to serve warrant.
31. DATE ENTERED/ CLEARED TCIC: Date warrant was recorded or cleared in TCIC.
32. KEY: Hot check warrant counter. See explanation of field 1.
33. RESTITUTION AMOUNT: Amount defendant is due to pay.
34. PAYEE: Person/agency receiving restitution from defendant.
35. DATE ASSIGNED/ OID/LCD: Date the case was assigned to detective, detective's operator ID, and the date this information was entered or changed.
36. KEY: Magistrate information counter. See explanation of field 1.
37. MAGISTRATE: Name of justice of the peace issuing hot check warrant. This field is no longer used.
38. MAG. CASE: Justice of the peace case number for hot check warrant. This field is no longer used.
39. LCD: Date magistrate information was last changed, or date the SPN status was last changed from active to inactive or vice versa.

WARRANT INFORMATION Continued
Service Attempt Record

=N JUSTICE INFORMATION MANAGEMENT SYSTEM 02
PERSON MASTER DISPLAY

DENBY, PERRY COMO SPN:00085199

WARRANT INFORMATION - IZ

[1] [2] [3] [4]
KEY: 921A990 LCD: 020196 KEY: 921A991 LCD: 020196
[5] [6] [7]
CDI: 003 WARRANT NO: 071441401010 DATE/TIME OF SERVICE ATTEMPT:020196 1830
[8]
RESULTS OF ATTEMPT TO SERVE: SMOTHERS, WARRANT SENT TO SOCJR THIS DATE AND
[9] TIME.
DATE OF REG. LETTER:
DATE RETURNED:
DATE RECEIPT:
[10]
MILEAGE: 00000
[11]
AIR FARE:
[12]
PER DIEM:
[13]
SERVICE ATTEMPT ADDRESS:
X X
X X
[14]
OID: XRZ BADGE NO:
[15]
AGENCY: SOWAR
[16]
DEPUTY ASSIGNED:

PRESS ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY

EXPLANATION OF FIELDS

1. **KEY:** The first three digits identify the warrant to which this service attempt record applies. A = arrest data.

The second part of the KEY field counts the number of service attempt records entered for the warrant. It starts at 990 and decreases by ten for each additional record. For example, 990A980 = 10th warrant for SPN and 2nd service history record.
2. **LCD:** Last change date. Date warrant service history record was last changed.

3. **KEY:** The first three digits identify the warrant to which this service history continuation record applies. A = arrest data.

The second part of the KEY field counts the number of service history continuation records for the warrant. It starts at 991 and decreases by ten for each additional record. For example, 990A981 = 10th warrant for SPN and 2nd service history continuation record.
4. **LCD:** Last change date. Date warrant service history continuation record was last changed, or date the SPN status was last changed from active to inactive or vice versa.
5. **CDI:** Court division indicator.
6. **WARRANT NO:** The same as the Harris County case number.
7. **DATE/TIME OF SERVICE ATTEMPT:** Date and time service of the warrant was attempted.
8. **RESULTS OF ATTEMPT:** Service attempt results. Free-form comments field.
9. **DATE OF REG. LETTER through DATE RECEIPT:** These fields are no longer used.
10. **MILEAGE:** Number of miles accumulated during service attempt.
11. **AIR FARE:** Cost of air travel to execute warrant.
12. **PER DIEM:** Daily expenses incurred by detective to execute warrant.
13. **SERVICE ATTEMPT ADDRESS:** Where detective attempted to serve warrant.
14. **OID/BADGE NO:** Operator ID and badge number for person who entered data.
15. **AGENCY:** Entering agency.
16. **DEPUTY ASSIGNED:** Deputy assigned to serve warrant/capias.

RELATED CASE RECORDS - JZ (X Option)

This option provides all case records associated with a SPN (one case per page). To access this screen, type the letter **X** in the option field beside the JZ RELATED CASE listing on the LPER menu screen and press Enter.

```

*****
=N                               JUSTICE INFORMATION MANAGEMENT SYSTEM                01
                                PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO                               SPN:00453210
                                RELATED CASE RECORDS - JZ

  [1]      [2]      [3]      [4]      [5]
KEY: 999 000 LCD: 082495 CDI: 003 CAS: 071145101010 CONNECTION CODE:DEF
  [6]      [7]      [8]
INSTRUMENT TYPE: FID OFFENSE: 230106 THEFT NAME POINTER:999
  [9]      [10]     [11]
BOND AMT: 002000 DEFENDANT STATUS: P FILE DATE/TIME: 080195 1640
  [12]     [13]     [14]     [15]
COMPLETE DATE: 121995 DISPOSITION: DISP NEXT APPEARANCE: 121995 COURT:339
  [16]     [17]     [18]     [19]
CALENDAR CODE: MD DA POSITION: CASE STATUS: C JP INIT/NO: DF
  [20]     [21]
PROBATION OFFICER: CA PRE-JUDGEMENT NO:

      *ARREST*                                *RELEASE*
  [22]     [31]
KEY: 999A990 LCD: 091395 KEY: 999I990 LCD: 123195
  [23]     [32]
BOOKING NUMBER: 001424759 RELEASE DATE/TIME: 123095 1405
  [24]     [33]
BOOKING DATE/TIME: 091395 0253 RELEASE REASON: PTRB
  [25]     [26]     [34]
OFFICER: H8830 LOCATION: JA00 RELEASE DEPUTY: V0728
  [27]     [35]
ARREST DATE/TIME 091295 0930 RELEASE AUTHORITY: C-87
  [28]     [36]
ARREST LOCATION: HOUS OFFICER: S0321 UPDATE:
  [29]     [37]
ARRAIGNMENT DATE/COURT: OUTDATE:
  [30]
AGENCY: TX HPD0000 REPORT NUM:

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY
*****

```


RELATED CASE RECORDS - X Option Continued

=N JUSTICE INFORMATION MANAGEMENT SYSTEM 09
PERSON MASTER DISPLAY

DENBY, PERRY COMO SPN:00085199

RELATED CASE RECORDS - JZ

RELATED CASE

[38]
KEY: 999K000 LCD: 082495
[39] [40]
CJIS NO.: 9001975208A001 BOOKING NUMBER: 001424759
[41] [42]
KEY: 999P980 LCD:011096
[43] [44] [45]
PROBATION TRANSFER DATE: 011096 PROBATION OFFICER: CA OID: BCD
KEY: 999P990 LCD:010996
PROBATION TRANSFER DATE: 010996 PROBATION OFFICER: A OID: ABC

PRESS ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY

EXPLANATION OF FIELDS

1. KEY: The first part of the KEY field counts the case records associated with the displayed SPN. The second part (000) indicates that this is the base related case record.
2. LCD: Date the related case base record was last changed, or date the SPN status was last changed from active to inactive or vice versa.
3. CDI: Court division indicator for case filed.
4. CAS: Case number.
5. CONNECTION CODE: Individual's connection to case. See Code Table 06 in Code Table Handout for explanation of codes.

6. INSTRUMENT TYPE: Tracks initial charging document, motions to revoke, motions for new trial granted and appeal documents. See Code Table 23 in Code Table Handout for explanation of codes.
7. OFFENSE: NCIC offense code and literal description of offense.
8. NAME POINTER: Identifies the key number of the Name (AA) record to which this case is associated.
9. BOND AMT: Current or final amount of bond set for defendant.
10. DEFENDANT STATUS: See Code Table 24 in Code Table Handout.
11. FILE DATE/TIME: Date and time (military format) case was filed.
12. COMPLETE DATE: Date case was completed.
13. DISPOSITION: Four-character category code indicating how case was disposed. See Code Table 12 in Code Table Handout.
14. NEXT APPEARANCE: Next date defendant is due to appear in court. If case is disposed, last date any activity took place on case
15. COURT: Court to which case was assigned.
16. CALENDAR CODE: Also called the docket name code. Two-character code identifying the type of docket for the court setting. See Code Table 04 in Code Table Handout for explanation of codes.
17. DA POSITION: Position number of assistant DA accepting charges (1974-1988). This field is no longer updated.
18. CASE STATUS: Single-character code indicating the status of the case. See Code Table 03 in Code Table Handout for explanation of codes.
19. JP INIT/NO: If a class C offense, the Justice of the Peace court to which this case was assigned and the JP case number. If a class A/B or felony offense, the type of filing indicator. See LQY9 screen explanation in the Criminal Manual for type of filing indicator explanation.

20. PROBATION OFFICER: Code for probation officer assigned to case.
21. PRE-JUDGEMENT NO: This field is not used.
22. *ARREST* KEY/LCD: The three digits are the key number for the case on which the defendant was booked.
- The "A" indicates that this is an arrest/booking/arraignment record.
- The second part of the KEY field counts the number of arrests/bookings on the case. It decreases by ten for each additional record. For example, 927A980 = 73 cases for SPN and 2nd arrest record on case.
- LCD = the date the information was added or changed.
23. BOOKING NUMBER: Number assigned by Sheriff's Department when defendant was booked into jail.
24. BOOKING DATE/TIME: Date and time defendant was booked into jail.
25. OFFICER: Booking code for officer who booked defendant into jail. Code usually consists of the first initial of the officer's last name and the last four digits of his or her Social Security number. See Code Table 8 in the Harris County Code Table Manual for more information.
26. LOCATION: Indicates jail location where defendant was booked. See Code Table 2 in the Code Table Handout for explanation of codes.
27. ARREST DATE/TIME: Date and time defendant was arrested.
28. ARREST LOCATION/OFFICER: Place of arrest and code for officer who made the arrest.
29. ARRAIGNMENT DATE/COURT: The date and court in which the defendant was arraigned.

30. AGENCY/REPORT
NUM: Agency making the arrest and the agency's incident number. Agencies' ORIs and agency names are listed on Code Table 30 in the Harris County Code Table Manual. The Project Analyst or liaison for your agency should have a copy of this manual.
31. *RELEASE* KEY/
LCD: The first three digits are the key number for the case on which the defendant was released.
- The "I" indicates that this is a release record.
- The second part of the KEY field counts the number of times the individual has been released on the case. It decreases by ten for each additional record. For example, 927I980 = 73 cases for SPN and 2nd release record on case.
- LCD = the date the information was added or changed.
32. RELEASE
DATE/TIME: Date and time defendant was released from jail.
33. RELEASE
REASON: Reason for jail release. See Code Table 17 in Code Table Handout for explanation of codes.
34. RELEASE
DEPUTY: Booking code for deputy who released defendant. Code usually consists of the first initial of the officer's last name and the last four digits of his or her Social Security number. See Code Table 8 in the Harris County Code Table Manual for explanation of codes.
35. RELEASE
AUTHORITY: Free-form field. Name of agency, court or individual issuing order to release defendant from jail.
36. UPDATE: Date defendant finishes serving sentenced jail time.
37. OUTDATE: Date defendant finishes serving time for fines and costs and is allowed to leave jail.
38. KEY/LCD: A three-digit number counting the related case records associated with the displayed SPN. The first record is number 999. The key decreases by one for each additional record. The "K "indicates that this is a CJIS number record. LCD = last change date.

39. CJIS NO.: Criminal Justice Information System tracking number. Used to track felony and A/B misdemeanor cases filed since 1993.
40. BOOKING NUMBER: Number assigned by Sheriff's Department when defendant is booked into jail.
41. KEY: The first three digits of this KEY field match the Probation Officer Indicator code (field 44) with the correct record/case number.
- The "P" indicates that this is a probation record.
- The last three digits of this KEY field indicate the class sequence number of the probation officer assignments. This number starts with 990 and decreases by ten for each additional record.
- Example, KEY: 999P980 = the most recent entry.
KEY: 999P990 = the first entry.
42. LCD: Last change date. The date the probation officer assignment was added, changed, or deleted.
43. PROBATION TRANSFER DATE: The effective date for the transfer of the probation case to a region/unit or specific probation officer.
44. PROBATION OFFICER: This is the Probation Officer Indicator (POI) code. Each probation officer is assigned a two-character code. The first character indicates the region/unit and the second character indicates the individual officer.
- Some entries will display only the region/unit assignment.
45. OID: Operator ID identifying the person who added or changed the probation officer assignment.

RELATED CASE RECORDS - JZ (Option Y)

This option provides a summary of all cases to which an individual has been associated in the Harris County Criminal System. To access this option, type the letter "Y" beside the JZ RELATED CASE listing on the LPER screen and press Enter. For active SPNs, this is the same information that is available from the NQY3 Case Information screen. To access more detail about a displayed case, see the PF-key section below.

=N JUSTICE INFORMATION MANAGEMENT SYSTEM 01
PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO SPN:00453210

RELATED CASE RECORDS - JZ

[1] LN	[2] CDI	[3] CAUSE NUMBER	[4] CRT	[5] CON	[6] FIL-DT	[7] OFFENSE	[8] NXT-DT	[9] S	[10] CST	[11] INS	[12] DISPOSITION
01	003	069704801010	262	DEF	070795	OTHER FEL	080195	J	A	COM	
02	003	069704701010	262	DEF	070795	OTHER FEL	080195	J	A	COM	
03	005	94153400101A	184	SRS	072694	*****		D	D	CIT	DISM 100394
04	003	061501201020	180	DEF	111491	FORGERY	022592	D	D	FID	DISM 022592
05	003	061551001010	180	DEF	111491	FORGERY	022592	D	C	FID	DISP 022592
06	003	059020401010	180	REL	041791	WRIT H CO	042491	D	C	WRT	DISP 042491
07	003	058070701010	180	DEF	011091	OTHER FEL	121191	D	D	RID	DISM 121191
08	003	054015901010	180	REL	101889	WRIT H CO	110289	D	C	WRT	DISP 110289
09	003	050322101010	180	DEF	061289	OTHER FEL	012991	D	D	FID	DISM 011491
10	003	052056601020	180	DEF	050289	FORGERY	022592	D	D	FID	DISM 022592
11	003	052906601010	180	DEF	050289	FORGERY	022592	D	D	FID	DISM 022592
12	025	00000002588X		DEF	122087	OTHER MIS		J	A	WAR	
13	005	04805160101A	232	PED	120287	*****		T	T	BFT	TEMP 070889
14	005	04611460101A	232	PED	120287	*****		T	T	BFT	TEMP 070889
15	005	04822330101A	232	PED	120287	*****		T	T	BFT	TEMP 070889

PRESS ENTER FOR NEXT PAGE
SELECT LINE NO. AND PRESS: PF3=LQY6 PF4=LQY8 PF5=LQY9 PF6=LDUM-CM
SPACE OUT =N AND PRESS: PF1=MENU PF2=LRAP PF7=LBKI PF8=LB02 PF9=LNQY

EXPLANATION OF FIELDS

1. LN: Line number. For detailed information, type the line number of the case in question over the =N and press the appropriate PF key.
2. CDI: Court division indicator. See Code Table 01 in Code Table Handout for explanation of codes.
3. CAUSE NUMBER: Harris County case number.

4. CRT: Court to which case was assigned or in which disposition was issued.
5. CON: The individual's connection to the case. See Code Table 06 in Code Table Handout for explanation of codes.
6. FIL-DT: Date the case was filed.
7. OFFENSE: General description of offense. If the offense is civil in nature (example, bond forfeiture), the field will contain asterisks.
8. NXT-DT: Next court setting date for case. If the case is disposed, this is the last date any activity took place on the case. The field is blank if the case involves a civil offense.
9. S: Defendant's status. See Code Table 24 in Code Table Handout.
10. CST: Case status. See Code Table 03 in Code Table Handout.
11. INS: Instrument type. Tracks initial charging document, motions to revoke, motions for new trial granted or appeal documents. See Code Table 23 in Code Table Handout for explanation of codes.
12. DISPOSITION: Case overall disposition and disposition date of case. See Code Table 12 in Code Table Handout for explanation of codes.

PF-KEY OPTIONS

Before making the transfers listed below, select a particular case by typing a line number over the =N.

PF3 = LQY6 Press PF3 to transfer to the LQY6 Parties to the Case screen.

PF4 = LQY8 Press PF4 to transfer to the LQY8 Court Dates screen.

PF5 = LQY9 Press PF5 to transfer to the LQY9 Case Information screen.

NOTE: PRESSING THE PF KEYS LISTED BELOW WITHOUT SPECIAL AUTHORIZATION WILL RESULT IN SECURITY VIOLATIONS.

PF2 = LRAP PF6 = LDUM-CM

PF7 = LPUP PF8 = LB02

ALIAS SPN – XR

This record displays a defendant's alias SPNs. Alias SPNs are additional SPNs that were issued to a defendant. Alias SPN records are consolidated under the base SPN, or true SPN, which displays at the top right of the screen.

```
*****
=N                                JUSTICE INFORMATION MANAGEMENT SYSTEMS                01
                                PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO                                SPN: 00453210
                                ALIAS SPN - XR

[1]                                [2]                                [3]                                [4]
KEY: 997 000    A=ALIAS/B=BASE: B    CROSS REFERENCE SPN: 00612111    LCD:031383
KEY: 998 000    A=ALIAS/B=BASE: B    CROSS REFERENCE SPN: 00552000    LCD:041681
KEY: 999 000    A=ALIAS/B=BASE: B    CROSS REFERENCE SPN: 00532000    LCD:041681

END OF RECORDS

SPACE OUT "=N" AND PRESS: PF1=MENU  PF2=LRAP  PF7=LBKI  PF8=LB02  PF9=LNQY
*****
```

EXPLANATION OF FIELDS

- KEY:** A three-digit number counting the alias SPN records associated with the displayed SPN. The first record is number 999. The KEY decreases by one for each additional record.
- A=ALIAS/
B=BASE:** A base SPN is a SPN that is used as a true SPN. All records for the individual are consolidated under the base SPN. A **B** in this field indicates that the base SPN was assigned to the defendant at an earlier date than the alias SPN was assigned.
- CROSS REFERENCE
SPN:** An alias SPN that was assigned to the defendant but is no longer used.
- LCD:** Last change date. Date information from alias SPN was consolidated with base SPN information, or date SPN status was last changed from active to inactive or vice versa.

BOOKING/RELEASE RECORDS – YJ

This record indicates a defendant's booking and release status after the defendant has been physically booked or released from Harris County jail.

```
*****
=N                               JUSTICE INFORMATION MANAGEMENT SYSTEM           01
                                PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO                               SPN:00453210
                                BOOKING/RELEASE - YJ

[1]          [2]          [3]          [4]          [5]
KEY: 974 000  FED PRIS:    PRIS TYPE: O  CLASS: 1  LOCATION: JA00 5D4 02E G
[6]          [7]          [8]
BOOKING NO: 001409688  BOOKING DEPUTY: T5564  BOOKING DATE/TIME: 070895 1719
[9]          [10]
RELEASE DEPUTY: V1027  RELEASE DATE/TIME: 080595
[11]         [12]         [13]
RELEASE REASON: STPC  OVERALL RELEASE AUTHORITY: COMM  LCD:071895
[14]         [15]
PHONE CALL?: N  DEF IN/OUT: N

[16]         [17]         [18]
KEY: 974 001  GOOD TIME STARTS:          GOOD TIME DAYS:
[19]         [20]         [21]
LAST OUT DATE:          SENTENCE UP DATE: 080595  COMMENT: CLEAR
[22]         [23]         [24]
FINE AMOUNT:          .  PAID FINE REFERENCE NO:  LCD:071095
[25]
PARTICULARS OF ARREST: HPD/JOHNSON          [26]
                   990 CYPRESS STATION          LCD:070895
[27]
DEFENDANTS ARREST CONDITION: DEF CLAIMS HIGH BLOOD PRESSURE AND PROBLEMS WITH
                   STOMACH TAKES PRESCRIBED MEDICATION          [28]
                   LCD:070895
[29]
CUSTODY/SUPERVISION COMMENTS:          [30]
                   REL/BAPT          LCD:070895
                   [31]
                   NOK/MOTHER/EDDIE MAE DENBY/ 795-1121          LCD:070895

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS:  PF1=MENU  PF2=LRAP  PF7=LBKI  PF8=LB02  PF9=LNQY
*****
```

EXPLANATION OF FIELDS

- KEY:**

The first part of the KEY field counts the number of booking/release records for a defendant.

The second part of the KEY field identifies the particular type of data in the booking/release records.

000 = Base record (jail information)

001 = Good time/Fine information

2. **FED PRIS:** A **Y** in this field indicates that defendant is a federal prisoner.
3. **PRIS TYPE:** Prisoner type. See Code Table 41 in Code Table Handout for explanation of codes. NOTE: This field is also referred to as prisoner flag.
4. **CLASS:** Prisoner classification. Some of the codes used in this field are:

1 = Requires special attention (generally medical attention)
2 = Escape risk
9 = Normal

Other possible codes are listed on Code Table 42 of the Harris County Code Table Manual. Access to this data is restricted.
5. **LOCATION:** Jail location, cell block, cell and bunk to which defendant is or was assigned. See Code Table 02 in Code Table Handout for explanation of jail location codes. Code Table 11 in the Harris County Code Table Manual contains cell block, cell and bunk codes; however, access to this data is restricted.
6. **BOOKING NO:** Number assigned by Sheriff's Department when defendant was booked into jail.
7. **BOOKING DEPUTY:** Code for deputy booking defendant into system.
8. **BOOKING DATE/TIME:** Date and time defendant was booked into Harris County jail.
9. **RELEASE DEPUTY:** Code for deputy releasing defendant.
10. **RELEASE DATE/TIME:** Date and time defendant was released from jail.
11. **RELEASE REASON:** Code indicating reason defendant was released. See Code Table 17 in Code Table Handout for explanation of codes.

12. **OVERALL RELEASE AUTHORITY:** Free-form field. Name of agency, court or individual authorizing defendant's release.
13. **LCD:** Last change date. Date booking/release information was last updated, or date the SPN status was last changed from active to inactive or vice versa.
14. **PHONE CALL:** **Y**= Prisoner has made a phone call.
N= Prisoner has not made a phone call.
15. **DEF IN/OUT:** **I** = Defendant is currently in Harris County jail.
O = Defendant is not in a Harris County jail.
16. **KEY:** The first part of the KEY field associates sentence/fine information with the correct booking/release record.

The second part of the KEY field (001) identifies the information as sentence/fine information. This information may not display for each booking/release record.
17. **GOOD TIME STARTS:** Actual incarceration date or adjusted incarceration date (jailed and released on bond) when jail credit is added or subtracted. (This field is no longer used.)
18. **GOOD TIME DAYS:** Number of days credited to defendant in Harris County jail. After good time start date, the defendant receives at least two days jail credit for serving one day. (This field is no longer used.)
19. **LAST OUT DATE:** Date defendant finishes serving time for fines and costs and is allowed to leave jail.
20. **SENTENCE UP DATE:** Date defendant finishes serving sentenced jail time.
21. **COMMENT:** Free-form comments field.
22. **FINE AMOUNT:** Fine amount charged to defendant.
23. **PAID FINE REFERENCE NO:** Receipt number given when fine was paid.
24. **LCD:** Last change date. Date sentence/fine information was last updated, or date the SPN status was last changed from active to inactive or vice versa.

25. **PARTICULARS OF ARREST:** Location of arrest and name of arresting agency and officer.
26. **LCD:** Last change date. Date the particulars of arrest were last updated, or date the SPN status was changed from active to inactive or vice versa.
27. **DEFENDANT'S ARREST CONDITION:** Defendant's health status at time of arrest.
28. **LCD:** Last changed date. Date defendant's arrest condition was last updated.
29. **CUSTODY/SUPERVISION COMMENTS:** Defendant's religion and name of next of kin or person to contact.
30. **LCD:** Last change date. Date defendant's religious preference was last updated, or date the SPN status was last changed from active to inactive or vice versa.
31. **LCD:** Last change date. Date defendant's next-of-kin or person-to-contact information was last updated, or date the SPN status was last changed from active to inactive or vice versa.

BOOKING/LIFT-FOR-HOLD INFORMATION – YK

This record displays information about holds placed on defendants by non-Harris County law enforcement agencies.

```
*****
=N                               JUSTICE INFORMATION MANAGEMENT SYSTEM           01
                                PERSON MASTER DISPLAY

SMITH, MARCUS ANTONIO          SPN: 00453210
                                BOOKING/LIFT-FOR-HOLD INFORMATION - YK

      [1]                                [7]
KEY: 994A001  LCD: 032998          KEY: 994A002  LCD: 012398
      [2]
BOOKING NUMBER: 001816811
      [3]                                [8]
AGENCY PLACING HOLD:  TXHPD000      AGENCY LIFTING HOLD:  TXHPD0000
PERSON PLACING HOLD:
DEPUTY TAKING HOLD:  C6476          PERSON LIFTING HOLD:  HOUSTON PD
DATE/TIME HOLD PLACED: 032998 0015  DEPUTY TAKING LIFT INFO: ELLISOR
      [4]                                [9]
WARRANT NUMBER:                   COMMENTS: REL PER TTY HPD
BOND AMOUNT SET:
OFFENSE: 3 CASES  AT $400.00

      [5]
KEY: 994A003  LCD: 032998
      [6]
AGENCY NAME: HOUSTON  PD
AGENCY CITY: HOUSTON  AGENCY STATE: TX

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU  PF2=LRAP  PF7=LBKI  PF8=LB02  PF9=LNQY
*****
```

EXPLANATION OF FIELDS

- KEY/LCD:** The first three digits count the number of holds placed on the defendant backward from 999.

An "A" indicates that this data is from an arrest record.

The second part of the KEY field identifies a specific hold record type:

001 = Booking number, agency placing hold, warrant number, bond amount and general offense description.
002 = Lift information and method of release.

003 = Name, city and state of agency placing hold. The agency's ORI displays in field 3.

LCD = date record was last updated, or date the SPN status was last changed from active to inactive or vice versa.

2. **BOOKING NUMBER:** Number assigned by the Sheriff's Department when defendant was booked into jail.
3. **AGENCY PLACING HOLD:** Name or ORI of agency placing hold on defendant.
4. **WARRANT NUM.:** Warrant number, bond amount and offense per the originating agency that placed the hold.
5. **KEY/LCD:** The first three digits count the number of holds placed on the defendant backward from 999.

The "A" indicates that this is an arrest record.

See explanation of field 1 for information about the second part of the KEY field.

LCD = date originating agency information was last updated.
6. **AGENCY NAME:** Name, city and state of agency placing hold. The originating agency number (ORI) displays in field 3.
7. **KEY/LCD:** The first part of the KEY field counts the number of holds placed on the defendant.

The "A" indicates that this is data from an arrest record.

See explanation of field 1 for information about the second part of the KEY field.

LCD = date lift information was last updated, or date the SPN status was last changed from active to inactive.
8. **AGENCY LIFTING HOLD:** Name or identification number of originating agency lifting hold.
9. **COMMENTS:** Free-form comments field. Usually contains instructions regarding release of defendant.

PROBATION STATUS/REFERRAL RECORDS – ZP

This record provides the history of all level of supervision (LOS) assignments for a defendant.

```

*****
=N                               JUSTICE INFORMATION MANAGEMENT SYSTEM                01
                                PERSON MASTER DISPLAY                            00453210

                                PROBATION STATUS/REFERRAL RECORDS - ZP

[1]   [2]   [3]   [4]   [5]   [6]   [7]   [8]
KEY   CJO   OAL   COS   EFD   LOS   OID   LCD
993_00_  803   N   N   123094   4__
                                [9]
                                DEF REPORTING BEHAVIOR STABILIZED_____ GEA   010694
994_00_  803   Y   N   093094   2B_
                                CONTINUE OVERRIDE LOS_____ GEA   101094
995_00_  803   N   N   053194   30_
                                _____ IVX   060894

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU   PF2=LRAP   PF7=LBKI   PF8=LB02   PF9=LNQY
*****

```

EXPLANATION OF FIELDS

1. **KEY:** A three-digit number counting the probation status/referral records associated with the displayed SPN. The first record is number 999. The KEY decreases by one for each additional record.
2. **CJO:** CJAD officer number of the officer who completed the risks/needs assessment or reassessment evaluation. This number is assigned by the Community Justice Assistance Division (CJAD).
3. **OAL:** Override assessed LOS. Defaults to **N** (no). **Y** = yes.
4. **COS:** Per conditions of supervision. Indicates if this level of supervision was ordered by the court. Overrides the findings of a risks/needs assessment or reassessment.

N = No
Y = Yes
5. **EFD:** Effective date of the LOS change.

6. LOS: Level of supervision. Reporting standards for supervision of the defendant. See Code Tables 77 and 78 in the Harris County Code Table Manual for more information. Access to this data is restricted.
7. OID: The operator ID of the person who entered or last updated the level of supervision (LOS).
8. LCD: Last change date. Date defendant's LOS assignment was last updated, or date the SPN status was last changed from active to inactive or vice versa.
9. ____: Remarks that explain or clarify the entry.

BOND FORFEITURE RECORDS

This option provides all bond forfeiture case records associated with a SPN (one bond forfeiture case per page).

```

*****
=N                               JUSTICE INFORMATION MANAGEMENT SYSTEM           01
                                PERSON MASTER DISPLAY

DENBY, PERRY COMO                               SPN:00085199
                                BOND FORFEITURE RECORDS
[1]          [2]          [3]          [4]          [5]
KEY:         LCD: 072988   CDI: 004   CAS: 09677830101A   CONNECTION CODE:PRI
          [6]          [7]          [8]
INSTRUMENT TYPE: BFT      OFFENSE: *****      NAME POINTER:
          [9]          [10]          [11]
BOND AMT:         DEFENDANT STATUS: D   FILE DATE/TIME: 110287
          [12]          [13]          [14]          [15]
COMPLETE DATE: 022288   DISPOSITION: BFPD   NEXT APPEARANCE:      COURT: 010
          [16]          [17]          [18]          [19]
CALENDAR CODE:         DA POSITION:      CASE STATUS: C   JP INIT/NO:
          [20]          [21]
PROBATION OFFICER:     PRE-JUDGEMENT NO:

PRESS THE ENTER KEY FOR NEXT PAGE
SPACE OUT "=N" AND PRESS: PF1=MENU   PF2=LRAP   PF7=LBKI   PF8=LB02   PF9=LNQY
*****

```

EXPLANATION OF FIELDS

1. KEY: Not used on this screen.
2. LCD: Last change date. Date case record was last updated, or date the SPN status was last changed from active to inactive or vice versa.
3. CDI: Court division indicator. See Code Table 01 in Code Table Handout for explanation of codes.
4. CAS: Harris County case number. The first seven digits are the base number. The final digit, the ancillary action indicator, displays A for the first bond forfeiture on a case and is increased by one letter of the alphabet for every subsequent bond forfeiture.
5. CONNECTION CODE: The individual's connection to the case. See Code Table 06 in the Code Table Handout for explanation of codes.

6. INSTRUMENT TYPE: Tracks initial charging document, motions to revoke, motions for new trial granted or appeal documents. See Code Table 23 in Code Table Handout for explanation of codes.
7. OFFENSE: On bond forfeiture cases, offense will always display as *****. To view a general description of the offense on the primary case, select RELATED CASE (JZ) RECORDS from the LPER menu.
8. NAME POINTER: Not used on this screen.
9. BOND AMT: Amount of bond set for defendant at the time of forfeiture.
10. DEFENDANT STATUS: See Code Table 24 in Code Table Handout.
11. FILE DATE/TIME: Date and time (military format) case was filed.
12. COMPLETE DATE: Date case was completed.
13. DISPOSITION: Four-character category code indicating how case was disposed. See Code Table 12 in Code Table Handout.
14. NEXT APPEARANCE: Not used on this screen.
15. COURT: Court to which case was assigned.
16. CALENDAR CODE: Not applicable on bond forfeiture cases.
17. DA POSITION: This field is no longer updated.
18. CASE STATUS: Single-character code indicating status of the case. See Code Table 03 in Code Table Handout for explanation of codes.
19. JP INIT/NO: Not applicable on this screen.
20. PROBATION OFFICER: Not applicable on this screen.
21. PRE-JUDGEMENT NO: This field is not used.

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